Energy Policy Research Analyst
American Council for an Energy-Efficient Economy (ACEEE)


Background:
ACEEE is an independent, 501(c)(3) nonprofit organization of over 50 staff members founded in 1980 that acts as a catalyst to advance energy efficiency policies, programs, technologies, investments, and behaviors. A position with ACEEE offers the opportunity to work with an outstanding organization that provides information and advice to policymakers and the public, shaping programs and policies that protect the environment and enhance the economy. ACEEE’s organizational culture is collaborative and team-oriented with a strong commitment to its mission. This is demonstrated through an energetic pace within a dynamic and entrepreneurial environment. There is a high degree of workplace flexibility, with an emphasis on results, making ACEEE a pleasant place to work.

Position Description:
ACEEE seeks an Energy Policy Research Analyst to support its Utilities, State and Local Policy Program. The position provides a balance of research, analysis, and outreach on energy efficiency policy in US states. Working at ACEEE, the analyst will lead projects of high visibility and credibility, including a new project that will benchmark energy efficiency of electric and natural gas utilities in the United States. This position will include research support for other ongoing ACEEE efforts related to utilities including utility retail rate design, energy efficiency resource standards, cost of saved energy, utility energy efficiency program delivery and design, and energy efficiency in utility integrated resource planning. For a researcher, the position offers unmatched access and visibility to national experts in energy efficiency, as well as the opportunity to work with critical sources of primary data in government agencies and utilities.

Duties and Responsibilities:

- Manage a new project that will benchmark energy efficiency of electric and natural gas utilities in the United States, leading a multi-person team, developing a new methodology, and managing relationships with external stakeholders.
- Work independently and as part of teams to develop detailed research reports, white papers, fact sheets, and blog posts on state-level energy efficiency policy and programs.
- Conduct primary research dealing with complex quantitative and qualitative data that must be rigorous and that requires peer-review.
• Present ACEEE research to external audiences at media events, industry conferences, and public meetings, such as technical workshops held by public service commissions.
• Assist and collaborate with other ACEEE staff members on cross-cutting research projects.
• Build on ACEEE’s research to provide technical assistance to policymakers and advocates

Skills and Qualifications:

• Bachelor’s degree with rigorous coursework in policy, economics, engineering, science, and/or math required. Advanced degree preferred.
• 2-3 years of related experience, demonstrating project management and team leadership.
• Strong oral and written communication skills.
• Solid quantitative background and proficiency in Microsoft Excel.
• Experience managing, organizing, and synthesizing large amounts of qualitative and quantitative data. Applicant must be highly organized, detail-oriented, and analytical.
• Demonstrated ability to undertake complex analysis and research projects.
• Experience in policy and regulatory analysis, preferably utility, energy, and environmental policy.
• Experience with or sound knowledge of energy efficiency, especially as it relates to the utility sector.
• Ability to review large amounts of information in regulatory filings to gather necessary data for various research efforts.

Timing: Position will be filled as soon as a suitable candidate is identified.

Compensation: Salary is commensurate with qualifications and experience, and includes ACEEE’s generous and flexible benefits package, which includes health, dental, vision, disability and life insurance coverage; a 403(b) retirement plan; transportation and bike share benefits; three weeks’ vacation in the first year and four weeks thereafter.

To Apply: Please send a resume, with cover letter and brief (1-2 pages) writing sample to job_openings@aceee.org. Please use “Energy Policy Research Analyst” in the subject header. We do not accept calls about our available positions.

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